

《防疫訊息》110 年 5 月 15 日公告：因應雙北市進入三級防疫警戒，5/17-5/30
本校啟動遠距教學、各項教務、學務等應變措施！

May 15, 2021 Announcement: Due to the epidemic warning to be raised to level 3,
countermeasures for the Online teaching, academic and student affairs are to start
from May 17 to 30.

類別 Item	公告事項 Announcements	負責 單位 Office in Charge
全校課程遠 距教學、畢業 考方式調整 Online Teaching and Adjustment for Graduation Exams	<p>1. 疫情變化快速，為降低不必要之風險，本校自 5 月 17 日起至 5 月 30 日止全面實施遠距教學，所有師生均不進入教室進行實體課室教學；實作課程可延後補課至 6 月 30 日止(大四實驗實習課請教師於 6 月 5 日前完成)。 Due to the outbreak of the pandemic, Providence University will give online lectures starting from May 17 to 30. All teachers and students do not come to the campus for classes. Hand-on practice classes may postpone afterwards up to June 30. (Senior experimental classes need to complete before June 5.)</p> <p>2. 全體專兼任教師請依課程性質，安排同步 Teams 上課，或非同步觀看 Teams 錄影影片及 e-Learning 影片，此外鼓勵老師提供 PPT 或 PDF 等補充教材。相關課程規範請任課老師主動通知修課學生，以利學生遵循學習。 All teachers (full time and part-time) are required to arrange Teams for lectures synchronously, or pre-record Teams videos or e-Learning films asynchronously. The teachers are encouraged to provide PPT or PDF as supporting materials. Be sure to provide related lecture regulations to your students.</p> <p>3. 原訂於 5 月 24 日至 5 月 28 日舉行之四年級期末考試，敬請教師與各班學生討論期末考評量方式及評分標準，得以線上測驗(含口試)、線上口頭報告或書面報告等方式實施，惟仍應留意評量方式之公平性，避免爭議。 The evaluation of final exam for senior students scheduled from May 24 to 28 should be fully discussed among the teachers and students. It could include online test (or oral exam), online presentation or written report. Be sure to be fair.</p> <p>4. 線上測驗可透過本校「e-Learning」平台及「Teams」進行，相關操作方式請由學校首頁點選「新型冠狀病毒肺炎防疫應變專區」，由左方選單中點選「校園防疫應變措施」→「安心就學措施」(https://b013.pu.edu.tw/p/403-1039-501.php?Lang=zh-tw)中查詢。</p>	<p>教務處 Academic Affairs Ext. 11101</p> <p>畢業考試 Exams for graduation Ext. 11111</p>

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	<p>Online exam may proceed through e-Learning or Teams. Please follow the instruction from PU frontpage: https://b013.pu.edu.tw/p/403-1039-501.php?Lang=zh-tw</p> <p>5. 如何使用 Teams 線上課程，請參閱本校防疫專區操作手冊依說明查閱(教師端網址：https://b013.pu.edu.tw/p/406-1039-7095,r501.php?Lang=zh-tw，學生端網址：https://b013.pu.edu.tw/p/406-1039-7253,r501.php?Lang=zh-tw)。</p> <p>Learning how to use Teams for lectures, please refer to the pages, for teachers: https://b013.pu.edu.tw/p/406-1039-7095,r501.php?Lang=zh-t and for students: https://b013.pu.edu.tw/p/406-1039-7253,r501.php?Lang=zh-tw</p> <p>6. 相關操作如需協助，敬請與資訊處教學資源中心聯繫。電話(04)2632-8001 轉分機 11712。 In case you need assistance for using the platform, please contact the Office of Information Technology Services at ext. 11712.</p> <p>7. 各單位如有外籍教教師及外籍學生，敬請單位主管及秘書協助轉達。 Please pass the information to international faculty members and students of your departments.</p>	
入校管制措施 Campus Entry Control	<p>1. 5/17-5/30 學生「可入校、不入班、避群聚」。 From May 17 to 30, students can enter the campus, but do not come to classrooms and avoid gatherings.</p> <p>2. 進入校園憑教職員證、學生證或持單位核發的臨時通行證經體溫量測站量溫合格後入校，校外人士、訪客、校友一律不得入校。 Enter the campus by faculty/student ID card, entry permit or temporary pass. Check the temperature at the checkpoint. No visitors will be allowed to enter the campus.</p>	校警隊 Campus Security Ext.11370
電腦教室開放 Computer Labs	<p>1. 遠距教學實施期間，電腦教室開放計 205 及計 208(視狀況彈性增減)。 During the online teaching, computer labs open in computer center R205 & R208(adjustable to the situation)</p> <p>2. 開放時間為 (A)08:00~12:00、(B)13:00~1700、(C)17:30~20:00。 教室內採梅花座。 Open hours: (A)08:00~12:00、(B)13:00~1700、(C)17:30~20:00 Checkboard seating observed in classrooms</p>	資訊處 Office of International Technology Services Ext. 11712

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	<p>3. 進行線上課程時請自備電腦用耳機麥克風。 Please use your own earphone and microphone equipment during the distance learning.</p> <p>4. 進入電腦教室請全時戴口罩，並確實進行手部酒精消毒。 Put on your masks at all time while in the computer lab. Make sure to sanitize your hands with alcohol sanitizer thoroughly.</p>	
系統帳號密碼 System Account and Password	<p>1. 若密碼正確卻無法登入各系統，請先至 Webmail(https://webmail.pu.edu.tw/)變更密碼。 If you couldn't login the system, please change your password at Webmail (https://webmail.pu.edu.tw/)</p> <p>2. 若忘記密碼，請自行利用第二備用信箱補發密碼。 If you forget your password, apply password reset by the alternative email.</p>	資訊處 Office of International Technology Services Ext. 11735
視訊會議 Virtual Meeting	<p>5/17 至 5/30 各項會議啟動視訊(Teams)或通訊方式，必要時得以實體會議形式召開（例如需保密之性平會），惟進場需量測體溫並全程佩戴口罩，座位採梅花座或間隔座方式。 All meetings from May 17 to 30 will be conducted via Teams or telecommunication means. Face-to-face meeting will be held depending on the confidentiality such as gender equality committee. Checkboard seating will be observed in that regard.</p>	秘書處 Office of Secretariate Ext. 11005
系所評鑑 Faculty Evaluation	<p>高評中心於 5/14(五)下午通知本校 5 月 17 日-22 日實地訪視改採線上視訊方式（以「Cisco Webex Meeting 雲端視訊會議」）進行視訊訪視。 敬請各受訪單協助聯繫已勾選「教師/行政人員/學生/畢業生/業界代表座談」之晤談者，提供上線時間與視訊會議室網址連結，俾利視訊座談之進行。 另，為確認相關流程之順利進行，敬請與會人員備妥耳機/筆電麥克風與網路攝影機，提升交流互動成效。（資訊處同仁會協助週一 5/17 受訪單位線上視訊之技術事宜） Higher Education Evaluation and Accreditation Council of Taiwan notified that all site evaluation will be conducted virtually by Cisco Webex Meeting. Faculties involved in the evaluation are to contact the interviewees (faculties/administrative personnel/ students/ graduates/industry representatives) and provide online meeting time and place accordingly. Furthermore, to ensure a smooth flow, please setup earphones/microphones/laptops and web cams beforehand. IT center will assist in the technical issues for the faculties under evaluation on Monday, May 17.</p>	研究發展處 Office of Research and Development Ext. 11801 11813

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推廣課程 Continuing Education	因應防疫作為，推廣教育處自 5 月 17 日起停止實體面授課程二週(包含海青班)，至 5 月 30 日止，改採線上教學或另安排補課方案。 Starting from May 17, College of Continuing Education will suspend face-to-face courses for two weeks until May 30th. (Overseas Youth Vocational Training School included) Virtual courses will take place instead and other make-up plans would be possible.	推廣教育處 College of Continuing Education Ext. 19108
校園餐廳防疫 Dine-in Services	5/17 至 5/30 校內餐廳不提供內用，全面改採外帶供應。 Dine-in services will not be available during May 17 to May 30. All meal will be take-out only.	學務處生輔 組 Office of Student Affairs Ext. 11211
學生社團組織活動 Student Association Activities	5/17 至 5/30 停止學生社團組織下列活動： The following activities will be suspended during May 17 to May 30: 1. 各項校內（不論室內、外）會議、講座、研習、交接晚會及成果展演等。 All on-campus meetings (indoor or outdoor alike), seminars, workshops, heritage gatherings and showcases 2. 所有以學生社團組織名義進行之校外活動，如訓練、登山、旅遊、中小學帶動及服務等。 All excursions held by student associations such as training, hiking, tour, engagement in junior/elementary schools and community services.	學務處課外 組 Office of Student Affairs Ext. 11220
學生個別諮商 Student Individual Consultant	5 月 17-30 日諮商暨健康中心持續提供學生個別諮商服務。 The Counseling and Health Center continue to provide students for individual consultant.	學務處諮商 暨健康中心 Office of Student Affairs Ext. 11263
圖書館公告 Library	1. 因應疫情嚴峻，進入圖書館需全程佩戴口罩。 No masks, no enter to the Library. 2. 全國文獻傳遞服務維持到館取件，若有確診或隔離者，提供文件寄送服務。 The national document delivery service continues. The users will take the document onsite at the library, and the document	圖書館 Library Ext. 11601 11608

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	<p>will be delivered to those who are confirmed COVID-19 patients or on quarantine.</p> <p>3. 六月底前，人文素養「圖書館與我」課程全面改為 Teams 線上課程，詳細課程時間請參閱會議報名系統。 The course “Library and I” will be online using Teams. Please refer to the activity system to learn about the class schedule.</p>	
教職員出差 管控 Business Trip for Faculty Members	<p>因應社區傳播有擴大趨勢，雙北地區疫情自即日起至 5 月 28 日提升至第三級警戒，本校教職員工赴雙北地區出差者，一律暫緩差派；已核准之案件，亦應暫緩。</p> <p>如有必要性及急迫性者，須於出差前簽請學校同意。</p> <p>如三級警戒地區有所調整，一併適用本規範。</p> <p>Epidemic warning has raised to level 3 in Taipei and New Taipei areas from May 15 to 28. All the faculty members should not travel to those places for business, including those had approved. In case of necessity or emergency, be sure to get approval. The above regulations are to be adapted for all level 3 warning areas.</p>	人事室 Office of Personnel Ext. 11407

秘書處



秘書長

110 年 5 月 15 日